

EKU Office of the Registrar

Using Transfer Courses to meet ECU General Education Requirements

To be used by students transferring from non-Kentucky universities and private universities within Kentucky. All other transfer students are covered by the KY Statewide Transfer Agreement.

A transfer course from outside of Kentucky, or from a Kentucky private school, may be used to meet ECU General Education requirements.

The transfer student should complete the information below and attach proof that the course(s) listed below was approved to meet general education requirements at their previous institution.

Example of acceptable documentation: copies of pages from the transfer institution's catalog with a description of the transfer course, with clear indication that the course is a general education course (or the equivalent) at that institution.

Student name: _____ Date: _____

Student ID: _____ Current phone contact: (required) _____

Student ECU email: _____

Major: _____

Student signature: _____

General Education Transfer Course (s): *(Please use only one form per school)*

Name of Transfer School: _____

Complete form and attach documentation. Return to Registrar's Office (SSB 239). Registrar's Office mailing address: SSB CPO 58, ECU, Richmond KY 40475. Phone: 859-622-2320 Fax: 859-622-8031 Email: reg.dgw@eku.edu

Note: form cannot be processed without required documentation attached.

Course Prefix	Course Number	Course Title	Credit Hours	Term & Year taken

For DGW Unit use only. Audit adjusted: _____ Date: _____ Staff initial: _____