

## Display Options

[Video begins]

[Scene displays ECU DegreeWorks webpage]

[Speaker Voiceover] There are three different display options in DegreeWorks. The display options are shown on the “Planner” tab. By default, DegreeWorks uses the notes view, which arranges the semesters vertically. This allows room for notes to be types next to each semester. These notes are saved and stored within the plan and will be visible each time you load that viewing option. If you scroll down, there is a place for advising notes. If you are an advisor making changes to the plan, please make a note of those changes in the “Advising notes” section of the plan. Also, initial and date your advising notes. Be sure to click “Save Plan”.

To change the appearance, go back to the viewing preference dropdown menu and select “Calendar Mode”. Then click “Load”. This may take a few seconds to load. The calendar view arranges the semesters in a grid pattern. The advantage of this setting is it provides additional room for more semesters to be displayed on the screen. There is a print option in the calendar view.

The final display option is the Planned vs. Taken view. Click on “Planned vs. Taken”, then click “Load”. As courses are completed, they will be displayed in the “Taken” column next to the “Planned” courses. Because the plan is supposed to be followed closely, this allows students and advisors to see any modifications to the plan. It is the student’s responsibility to update the plan. If you have questions about display options, please visit the “Frequently Asked Questions” tab at the top of the page.

[Video ends]