

# Council on Academic Affairs RSO/Academic Program Graduation Regalia Request

## Council on Academic Affairs RSO/Academic Program Graduation Regalia Request

Effective Fall 2016: All RSOs with regalia approved prior to Spring 2016 must complete this form to be re-certified before wearing organization specific regalia at the Fall 2016 and future Commencements. To see if your RSO is approved on the new form, please visit <http://registrar.eku.edu/student-organization-graduation-regalia>.

All regalia worn at University Commencement and/or College Convocations must be approved by the Council on Academic Affairs (CAA) prior to graduation. Special regalia worn at Commencement/Convocation is a privilege afforded to those individuals/groups who have met a distinctive academic expectation.

An RSO requesting to have members wear organization specific regalia (stoles, cords, etc.) must complete this form and submit to the Office of EKU Student Life. Student Life will present the request at the next available CAA meeting. The wearing of sashes may not be proposed as it is exclusively reserved for those students earning Latin Honors. A request by an academic program should be submitted to the Dean's Office of their relevant college. The request will then be brought forward to CAA by the Associate Dean of the college.

Forms should be submitted no later than October 5, 2016 to request an item be approved for a December ceremony, or the 2nd week in February for a May ceremony.

RSOs must complete the form and attach a color picture of the regalia for which they are proposing approval. Failure to receive approval will result in any unapproved regalia being confiscated at graduation.

With questions, please contact Sarah Schultz, Associate Director, Student Engagement at (859) 622-3855 or [sarah.schultz@eku.edu](mailto:sarah.schultz@eku.edu).

Status: Pending

### Submitted By

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## Page 1

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Phone Number of Submitter: [Required] 615 426 1492

Name of RSO/Program: [Required] Pi Theta Epsilon

Contact Name: [Required] Cindy Hayden

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## Graduation Regalia Request Continued

Organizations can apply to CAA to have Commencement regalia approved in one of the following ways:

- A. The RSO may request approval for all members to wear Commencement regalia because the organization has an academic membership requirement of a GPA of 2.5 or higher.
- B. The RSO may request approval for those individual members who have attained a 2.5 GPA or higher to be allowed to wear the approved regalia.
- C. A college may submit a request for regalia indicating completion of an academic minor; students who are Veterans may wear regalia as determined by the EKU Office of Military and Veteran Affairs; International Students may wear regalia approved and designated by the Office of International Student and Scholar Services.

Does your organization have a minimum grade point requirement for membership? If so, what is it? [Required]

The national criteria is the top 1/3 of the class, which has been a 4.0 at EKU.

Please attach copies of official organization communications that relay these expectation to organization members. [Required]

Submitted File: [PTE Accept letter 2016.docx](#)

Are you proposing that only those members who meet the 2.5 GPA academic threshold wear the regalia? [Required]  Yes

Please describe the significance of wearing the stole at graduation. Why should your members wear graduation regalia? [Required]

Pi Theta Epsilon (PTE) is a specialized honor society for occupational therapy students and alumni. The society recognizes and encourages superior scholarship among students enrolled in professional entry-level programs at accredited educational programs across the United States. Pi Theta Epsilon supports the development of occupational science and the practice of authentic occupational therapy by promoting research and other scholarly activities of its members. In this way, the organization serves not only the profession but also helps to ensure quality health care services for the general public.

Please attach a color picture of the stole or cords you are requesting to be worn. [Required]

Submitted File: [PTEcords.JPG](#)